

IPMA® Certified Individual's Code of Ethics and Professional Conduct

Certified project staff has an essentially significant role in achieving sustainable development in community, society and environment. For this reason, it is imperative for certified project staff to practice their trade in an ethical way so that they earn and maintain the trust of associates, colleagues, subordinates, superiors, customers and the general public.

Competence

Maintain and continuously develop professional skills in all aspects of project management. Paying special attention to project leadership methods, tools and management of implementation environment and developing personal properties.

Bettering the appreciation and reputation of project profession by practicing in a dignified and professional way.

Honesty

Execute assignments the way they were agreed upon and evaluate own actions honestly.

Report progress and all other aspects that can affect project implementation and end results truthfully and sincerely.

Accept nothing that can impede or may be thought to impede professional judgement.

Impartiality

Treat all project parties, project staff and stakeholders equally regardless of race, nationality, rank, religion, gender, handicap, age, sexual orientation, membership in an interest group or political background.

Be impartial in all advice given, assessments and decisions made.

Avoid conflicts of interests and try actively solve situations of conflict in collaboration with those involved in it.

Righteousness

In all circumstances act in a respectful way protecting the legal rights and interests of all project participants and parties.

Assess other's performance fairly.

Do not damage other's property, operation or reputation.

Promote the rights to individuality, equality, self-fulfilment, rest, recreation and dignity of all in the society.

Be open to constructive criticism and offer the same to others. Do not forget to say "thank you" when it is in place.

Responsibility

Maintain and promote reputation and appreciation of certified project professionals.

Pursue to increase the knowledge of project management as a professional skill and increase its value in the eyes of general public.

Assume responsibility of one's actions, decisions and project targets.

Only accept project management assignments for which you are adequately qualified.

Employ project management know-how to reach project targets.

Act according to the laws and regulations related to governing projects.

Promote general safety, health and well-being and oppose acts against public interest.

Strive to seek results according to the principles of sustainable development.

Help and support colleagues and associates in developing in project management.

Take responsibility of yourself.

Courage

Take assignments with open mind and bring out any faults, mistakes or injustices discovered.

Disclose all known and relevant facts that if left untold might give a false perception of facts.

Objectiveness

Restrain from activities and assignments for which you are not adequately qualified or have required resources.

Assess all aspects equally, do not let your own interest affect undertaken assessments.

Promote competence when selecting parties and people to participate in projects.

Base your reputation on your know-how and acknowledge others'.

Confidentiality

Respect values, nature and cultural heritage of that environment where your project is implemented.

Respect others' know-how and competence.

Respect the right to privacy.

Consider the importance, confidentiality and ownership of any acquired information and do not disclose that information without appropriate authority.

Do not use any information for personal benefit or in an unlawful, illegal or unethical way.

Cases Requiring Interpretation

If there is any ambiguity as to the interpretation of these ethical guidelines between a certificate applicant or a certified individual and their clients, or uncertainty regarding the ethics of procedures in project management, the certificate applicant or certified individual is obliged to ask for a preliminary ruling in the issue from The Board of Directors of the Certification Body of Association of Project Professionals Finland.

Reporting Questionable Operations and Possible Violations

All IPMA® Certified Project Professionals are obliged to follow these ethical guidelines in all their activities.

In all cases of possible violations against of these ethical guidelines report to The Board of Directors of the Certification Body of Association of Project Professionals Finland. The Board will contact the relevant parties to verify if a violation exists and to assess the nature and severity of the violation. Serious violations may result in an official warning or withdrawal of all IPMA® Certificates. The Board of Directors of Association of Project Professionals Finland decides on all official warnings and withdrawals of certificates based on the investigation results.